

RAYMURRAY.COM Users Guide



Easy-to-Use, Online Shopping Portal Check inventory, get pricing & place orders, 24/7

Online Resource Center Access brochures, catalogs, price books, manuals & videos all in one easy-to-find place

Access now @ <u>www.raymurray.com</u> 1. Click "Sign In" 2. Follow the prompts to create your account

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Need Help or have a question on how to use our website...

- You can call us at <u>800-628-5044</u> with questions. Our Customer Service Reps are available to talk to you Monday Friday from 7:00 am to 5:00 pm EST.
- You can email us at <u>info@raymurray.com</u>.
- You can find your salesperson by clicking the Outside Sales Team button on our Home page and talk to them directly.

Home Page



Become a Customer



To become a new customer with RMI Click on the **Become a Customer** button and follow the 3 simple steps.

The RMI Admin team will review the submitted forms and complete the new customer set-up process.

New customer set-up can take a few days depending on the forms review.

New customers will be notified when their RMI customer account and online user name & password have been set-up.

Shop Online Catalog



MyRMI omer Re

PDF Catalogs

Training & Educationa

Technical Support

An RMI customer account is required to shop online. Go to the **Become a Customer** button on the Home page for information on how to become an RMI customer.

Current RMI customers should simply click on the **Shop Online** button.

Sign In

Shop Online



Forgot your Sign in information

RMI Customers who have previously set-up an online account will enter their User Name and Password.

RMI Customers who have not set-up an online account can register for an online User Name and Password.

The completed registration form will go to the RMI Admin team for review and set-up. The customer will be notified when their online User Name and Password is ready to use. This process can typically take 24-48 hours to complete.

Shop Online Catalog

Browse by Product Type/Brand



There are multiple ways to search for products and add them to a Shopping Cart.

The Browse by Product Type/Brand

is a drill down approach to finding an item by Product Line and then by product type/brand. This search option allows the user to see all items in a Product Category.

Order here by clicking Add to Cart.

General Search

About Shop Online v PDF Catalogs Customer Resor The RMI Family of Companies RAY MURRAY INC.	Best & La	Sign in Contact Us RMI € 1-800-628-5044 angston € 1-888-260-1900 info@raymurray.com regulator
Since 2006 Since 2007 Since 2015 Since 2018		Grill & Outdoor Living
		Sign In
All Categories > Search Results		
Search Results On "compact regulator" in All Categories		
	Filter Results	
	- select one -	•
104 Items and 22 categories		Display 25 🔻 1
Request Information		
Compact Regulators (2 matching ltems) MEGR-1232E-BBH MEGR-1232E-HBH		
Excela-Flo Compact Regulators (6 matching Items) MEGR-1122H-AAJ, MEGR-1222H-BGF MEGR-1222H-BGF MEGR-1222H-BGF MEGR-1222H-BGF MEGR-1222H-BGF		
Excela-Flo Compact Regulators (6 matching Items) MEGR-1222-BAF MEGR-1222-CFF MEGR-1222-DFF MEGR-1222-CFF MEGR-1222-CFF		2
Excela-Flo Compact Regulators (10 matching litems) MEGR-1232-BBF MEGR-1232-HBF MEGR-1232-BBFXA MEGR-1232-HBFXA MEGR-1232-HFFXA MEGR-1232-HFXA MEGR-1232-HF	327-	
Fisher® Compact Regulators (10 matching Items) R122H-AAI R122H-AAIKB R222H-BGK R222H-BGJ R222H-HGK R222H-HGJ R222H-JGK R222H-JGK R222H-DGJ		*

The General Search field will return every occurrence of an item with the search criteria as part of the item number or item description. Partial Item Numbers can be entered in this search field.

Express Order



The Express Order search is a quick way to find an item or multiple

items by partial or complete item number.

Express Order - Partial Item Search

			Fixpress Ordering	Shopping Cart (0)	Scott Porter
All Categories > Express Order	ing				
xpress Ordering					
Search by part number R122H	Search + Multilitem Search				
R122H-AAJ	Qty. 1				
III R122H-AAJXB	Qtyl 1				
2 i(em(s)		Add To Cart			

The Partial Item

search is a quick way to find items starting with a similar beginning.

Express Order - Multiple Item Search

press Ordering				
Search by part number				
R122H-AAI 1669-20		Search		
MG-17		- Multi-item Search		
		Delimiters:		
		Line Break		
		Comma Space/Tab		
		- Space ino		
	4	Search by file		
	4	Search by file		
Select All		Search by file		
Select All	OIV 1	Search by file		
© R122H-AAJ	90/1	Search by file		
	Qty. 1 Qty. 1	Search by file		
© R122H-AAJ		Search by file		

The Multiple Item

search is a way to find a complete list of frequently bought items.

A detailed explanation of how to use **Saved Carts & Order History** as reorder favorites can be found in the **My Account** section of this user guide.

Saved Carts & Order History (Reorder Favorites)

Add to Cart and Checkout Process

m		0					Best 8		L 1-888-260-1900
	WIGHER MICH		SDA				_	🖾 info	@raymurray.com
MURRAY, IN	IC. Since 2006 Since 2007 Since	e 2015 Since	2018				-		Q
Propane Equipm	ent Compressed Gas Equip	oment	Hearth	Products	HVA	/ Fuel Oil Produc	ts	Grill & Ou	Itdoor Living
					4 Exp	ess Ordering	Shopping	Cart (0)	Scott Porter
ategories > Propa	ne Equipment > <u>Regulators and Pigtails</u> >	Fisher® Domesti	c Regulat	ors > Fisher	® First Stage Reg	ulators > Fisher® C	ompact Reg	<u>gulators</u> > Vie	w Items
er® Compact Re	egulators								
						Printable Page		wnload PDF	Email This Page
		limited dome spa	ices.						
		inneo oone spa					hange to de	esired quanti	ty, then <u>Add To Cart</u>
10 of 10 Results		innes come spa				c	hange to de	esired quanti	ty, then <u>Add To Cart</u> 1
10 of 10 Results Item Number		QTY Avbi For Sale	<u>Stock</u> <u>Class</u>	Special Note		UOM Price	Thange to de	esired quanti Quantity	
	Per Page 50 V View	QTY Avbi For Sale	Stock			UOM			1
Item Number	Per Page 50 V View Description 1/4" Intex x 1/2" Outlet 1,100,000 BTU/	QTY Avbi For Sale	Stock	Note BOX	• • •	UOM	UOM	Quantity	1 Add To Cart
Item Number	Per Page 50 View Description 1/4" Intex 1/2" Outlet 1,100,000 BTU/ 10 psi Non-Adjustable 1/4" Intex 1/2" Outlet 1,100,000 BTU/	QTY Avb1 For Sale hr	Stock	Note BOX QTY 10 BOX		UOM	<u>UOM</u> Each	Quantity	1 Add To Cart

Add to Cart

Customers can change the quantity to their desired quantity and click Add to Cart.

	ty, update Qty in box and hit ENTERthe R122H-AAJ, Fisher# 1/4" Inlet Connection	
5		Qty. 1
	BOX QTY 10	
UOM	Each	

Add to Cart Window

The quantity can also be changed in the Add to Cart window by updating the Qty in the box and hitting ENTER before clicking **Continue Shopping** or **View Cart**.



Cart Review

Save Cart is an option to reorder the same items again at a later time.

Applicable Sales Tax is calculated based on the customer's taxable or exempt status and added to the RMI Invoice.

Checkout Process -Step 1

Applicable Shipping Charges are calculated during the RMI shipping process and added to the RMI Invoice.

			Scott Porter
<u>Shopping Cart</u> > Payme	nt		Step 1 Step 2 Step .
Billing Address		Payment Method	
	My Shioping Address is also my Billing Address Bill to a different address	Dinvoice You will receive an invoice from RMI based in	upon agréed payment terms.
		Step 3	3: Review & Submit Order Request 🌖
			Back to Shipping

Checkout Process -Step 2

Invoice is the Payment Method for all online orders.



Checkout Process -Step 3

This step is the final review before submitting the Order Request.

Customers can also add Comments and a Customer PO# to the Order Request.



Checkout Process -Complete

A member of the RMI customer service team will review the Order Request and release it into the RMI system for processing or contact the customer with any questions.

A reference number is given to the Order Request and can be used by RMI customer service to find the order after it has been released into our system.

The customer will receive an Order Confirmation when their order is released into the RMI system for processing.

My Account



Edit Profile

My Account - Edit Pro	Address Book Order History Saved Carts	
my necount - cut riv	Change Password	Change User Information
	Current Password	First Name * Scott
	New Password	Last Name * Porter
	Re-enter Password	Company Name * item.Company Name
		Delivery Address * item.Delivery Address
		City* item.City
		State * item.State
		Zip/Postal Code * 90210
		Phone Number * 1234567890
		Fax Number item.Fax Number
		Email address * sporter@raymurray.com
		Company Website item,Company Website
		Mailing Address 👔 Item.Mailing Address
		User Name * SPORTER

Customers can change specific details in their individual profile and also change their Password.

g Home > My Address	•		
Profile Address B	ook Order His	tory Saved Carts	
ount - My Addresses			
RMI Lee		RMI Lee	Add an Address
4132439413	e tts 01238 TES OF AMERICA p ping Address	Scott Porter RMI 50 Linestone Lee Massachusetts 01238 UNITED STATES OF AMERICA 4132433413 Edit Delete	This is a Residential Address Address Name* Last Name* Company Name
	Scotts Billing	Address	Address*
	Billing Address Scott 50 Limestone Lee Massachusett	is Porter Road	Address City# State* -select one -
	UNITED STATI 413-243-9413 Default Billin Edit Delete		Country* UNITED STATES OF AMEE
			Phone Number*
			Email* 📃 📾 Default Shipping Address
			Billing Address

Customers can change existing addresses and add new Bill-To or Ship-To Addresses.

Order History

				Scott	Porter
Catalog <u>F</u>	Home > Order History	- +			
Edit Pro	ofile Address Book	Order History Saved Carts			
y Accoun	at - Order History				
Order #	🔹 Order Date 🔹	Item # • Order Status • Ship Date •			
1 - 50 of	128 Results Per Page 50) 🔻			123
Order #	Order Date	ltems	Order Status	Order Total	Ship Date
<u>180</u>	11/25/2019 3:09:23 PM	MONTEBELLODLX40TEN, 40° Top Vent Fireplace with Full Function Remote	New		N/A
<u>179</u>	11/21/2019 2:42:16 PM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>178</u>	11/21/2019 2:39:01 PM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator B-202X-1254, 202X Series Valve R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>177</u>	11/20/2019 8:10:09 PM	MG-17, 17 Ib Size Anode Bag	New		N/A
<u>176</u>	11/20/2019 8:01:58 PM	MG-17, 17 Ib Size Anode Bag	New		N/A
<u>175</u>	11/20/2019 11:43:13 AM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>174</u>	11/20/2019 11:28:05 AM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>173</u>	11/20/2019 11:21:49 AM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>172</u>	11/20/2019 10:29:02 AM	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator	New		N/A
<u>171</u>	11/19/2019 5:36:19 PM	MG-17, 17 lb Size Anode Bag MG-9, 9 lb Size Anode Bag MG-5, 5 lb Size Anode Bag	New		N/A

Customers can review orders previously placed online. Clicking Reorder will add the entire order to a new shopping cart. Items can then be added to or deleted from the new cart before proceeding to checkout.

Saved Carts

catalog Home > Save	d Carts			
	dress Book	Order History Saved Carts		
Cart Name	Save Date	Items	Total	Expiration Dat
Regulators	12/02/2019	R122H-AAJ, Fisher® 1/4" Inlet Connection Size Compact Regulator R122H-AAJXB, Fisher® 1/4" x 1/2" Connection Compact Regulator R222H-BGK, Fisher® 1/2" x 1/2" Connection Compact Regulator		
	11/26/2019	GV28061-28, Brass Industrial Cylinder Valve GV28061-32-7, Brass Industrial Cylinder Valve GSV28061-38, Brass Industrial Cylinder Valve		
CGA 280 Valves	11/20/2019	±1 more		

Customers can view and activate saved carts. Carts can be saved as "favorites" and activated to create new orders. An activated cart can be resaved for use again later before proceeding to checkout.

Activate a Saved Cart



removes it from the turns it into an order proceed to checkout.

Save/Resave Cart

Save Cart	×
Name your cart : Regulators	
	Save

Resaving a cart before proceeding to checkout puts it back in the saved cart list for use again later for another order request.





Your One Stop Wholesale Supplier for Gas Equipment, Heating, Hearth & Outdoor Living Products



is a new version of the same tools that have been available to our online customers.

gives customers access to do the following.

- Research the status of past orders
- Research the status of invoices and other transactions
- Track the status of current orders



Order Entry

 Provides a path for customers who want to continue shopping online the same way they have in the past

Order Search

- Research the status of past orders
- Track the status of current orders

Account Info

 Research the status of invoices and other transactions



HEARTH & GRILL PRODUCT LINES



PROPANE EQUIPMENT PRODUCT LINES





RAYMURRAY.COM

My USERNAME:

My PASSWORD: