

Dear Valued Customer,

We are currently monitoring the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC) and the local health agencies for the latest development related to the COVID-19 and following the guidance of government and public officials. We recognize that the COVID-19 Virus has required all of us to be more mindful as we go through our regular activities. We recommend that you also monitor the situation and stay informed so you can take the necessary precautions in an attempt to keep yourself and your family safe.

We will be cancelling our RMI University training through July 3<sup>rd</sup>, 2020. We will continue to monitor the situation and update you as conditions change. We will attempt to reschedule the cancelled classes at a later date this year. As we are disappointed to cancel classes, we are more concerned for your safety and wellbeing.

Please give us a call at 1-800-628-5044 if you have any questions or concerns regarding RMI University training for 2020.

We appreciate your support in our training efforts,

Thank you,

Chris Wolfe
Manager of Technical Support and Training